

HOW TO FILL OUT THE SHORT STAY APPLICATION FORM

1	Surname(s) - family name(s)	Write your last name(s) like it appears on your passport
2	Surname(s) at birth	Write your birth name (maiden name) if it is different from the one in box #1
3	First name(s) – given name(s)	Write your first name(s) and middle name(s) as in your passport
4	Date of birth	Write your date of birth : year-month-day
5	ID number	Leave it blank
6	Place and country of birth	Write the name of the city you were born in and the country
7	Current nationality	Write the citizenship of your passport
8	Original nationality	Write your citizenship at birth
9	Sex	Circle the proper answer
10	Marital Status	If you have a domestic partner circle "other"
11	Father's name	Write your father's last and first names (even if they do not show on your passport) – If your father is French please write so
12	Mother's name	Write your mother's last and first names ((even if they do not show on your passport) – If your mother is French please write so
13	Type of passport	If you hold an ordinary passport circle "national passport"
14	Number of passport	Write your passport number
15	Issued by	Leave it blank
16	Date of issue	Write the first date your passport was issued
17	Valid until	Write the date your passport expires
18	If you reside	If you are a US citizen leave it blank. If you are a non US citizen, write the number and date of expiry of your current US visa or green card
19	Current occupation	Write your current occupation. If you do not work, write housewife, or retired (mention your previous profession), or unemployed
20	Employer.....	If you work, write the name and address of your employer If you are a student, write the name and address of your school / university
21	Main destination	Write the name of the country you will stay the longest or that is your main destination. Since you apply with us the answer should be France. If you go to a French island, write : France and the name of the island
22	Type of visa	Circle the appropriate answer
23	Visa	Circle "individual"
24	Number of entries....	Circle the appropriate answer
25	Duration of stay	Write the number of days you apply for
26	Other visas	Write the dates of the 3 most recent Schengen visas you obtained
27	In the case of transit.....	If you transit through France to go to another Non Schengen country write the dates of validity of the visa you have for that country. If you are not required to have a visa for that country write "NA"
28	Previous stays	Write the dates of your stay in the last 3 Schengen country(ies) you visited
29	Purpose of stay	Circle the answer that matches the main reason of your travel
30	Date of arrival	Write your expected date of arrival in the Schengen space

31	Date of departure	Write your expected date of departure from the Schengen space
32	Border of first entry.....	Write the name of the city you will arrive in first
33	Means of transport	Leave it blank
34	Name of host.....	For a private visit : write the name and address of the person you are going to visit or the name and address of the hotel you will be staying in For a business visit : write the name of the person you will meet and/or the name and address of the company you will be visiting
35	Who is paying for your cost	If other than yourself write the name of the person or company responsible for your expenses in France
36	Means of support.....	Circle the appropriate answer(s) Write the date of expiry of your medical travel insurance
37	Spouse's family name	Write your husband/wife's last name even if he/she does not request a visa
38	Spouse's family name at birth	Write your wife's maiden name
39	Spouse's first name	Write your husband/wife's first name
40	Spouse's date of birth	Write your husband/wife's birthdate
41	Spouse's place of birth	Write the city, (state) and country your spouse was born in
42	Children	Write your children's names and date of birth. If you request a visa for your children, you must fill out a separate application form for each of them
43	Personal data of the EU citizen....	If you are the spouse or minor child, of a French or European Union citizen, you must write the names, date of birth, citizenship, passport number of that person and state your relationship to him/her. This also applies to a father / mother dependant on a French or European citizen
44	I am aware of.....	Read that box
45	Applicant's home address	Write your home address. If you are a visitor in the USA write both addresses, here and abroad
46	Telephone number	Write your phone numbers (home and cel.)
47	Place and date	Write the name of the city you are in at the time you fill out your application form and the date (it doesn't have to be the same as your appointment)
48	Signature	You must sign for yourself. If the application is for your minor child (under 18 years old) you sign for him / her